

# Chellow Heights School



## Admission Policy

<b>First Version Implemented</b>	<b>Revision Level</b>	<b>Current Version Adopted by School</b>	<b>Review Date</b>	<b>Responsible Person</b>
April 2020	Annually	March 2025	March 2026	Helen Willett Headteacher

## **General Policy Statement**

*At Chellow Heights School we intend to provide a safe, secure, caring environment where every one is valued and respected equally. We aim to provide an inclusive education where children develop independent learning skills and are taught according to their needs, whatever their age, gender, background, beliefs or abilities. As a dual sited school, the ethos and approaches are replicated across both sites. We have had regard to legislation re disabilities, race relations and special education needs and national, and local policies and procedures when compiling this policy.*

## **Policy Scope and Accountability**

### **Introduction**

Chellow Heights School is designed to meet the needs of children with a range of special educational needs aged 2 – 11 years.

### **Aims**

This policy is to clarify the admission procedure for interested parties.

### **Procedures**

- Admissions to Chellow Heights are through the Bradford Education SEND Placement Panel – the placing authority. The school does not admit pupils directly.
- The majority of children who attend Chellow Heights will have Education Health and Care Plan (EHCP) which identifies Chellow Heights as the school that can best meet the child's needs.
- Any parents/carers or professionals wishing to pursue a place for a child at Chellow Heights are encouraged to make an appointment to undertake a tour of the school. This can be booked on the school website. We welcome visits from prospective parents and carers. We look forward to meeting you and working in partnership with you.

### **Roles and Responsibilities**

- The Local Authority (LA) will request placements for pupils at Chellow Heights
- The Senior Leadership will meet with parents/carers and observe the child in order to advise governors on suitability of placement
- HT responds to the LA with regards to the consultation.

**Appendix 1** Admission arrangements January 2025

